

Crew Member Evaluation

Employee 99-51874 FABRIS EMILIO CRUISE DIRECTOR	<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 30%;">Evaluation Data</td> <td style="width: 30%;">Number 22436148</td> <td style="width: 30%;"></td> </tr> <tr> <td>Evaluation Type</td> <td>END OF CONTRACT</td> <td>Evaluation Form CRUISE DIRECTOR</td> </tr> <tr> <td>From Date</td> <td>02/03/2019</td> <td>Status Ok for Approver</td> </tr> <tr> <td>To Date</td> <td>22/06/2019</td> <td>Reason END OF ENGAGEMENT</td> </tr> </table>	Evaluation Data	Number 22436148		Evaluation Type	END OF CONTRACT	Evaluation Form CRUISE DIRECTOR	From Date	02/03/2019	Status Ok for Approver	To Date	22/06/2019	Reason END OF ENGAGEMENT
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Employee Seniority in the Company (years) 15 Seniority in the Position (n° of contracts) 13 Birth: 31/07/1959 at TEOLO	Evaluation Data Evaluation Date Approval Date 17/06/2019 Fiscal Year	Contract Contract Start 03/03/2019 Contract End 31/07/2019 Company CSCS											
Evaluator NAPOLITANO CARMINE HOTEL DIRECTOR 11-20066	Approver HOTEL DIRECTOR	Embark/Disembark Data DELIZIOSA - 03/03/19 - PORT EVERGLADES DELIZIOSA - 23/06/19 - VENEZIA											

ITEMS	BEHAVIOURS DESCRIPTION	EVALUATION			
		Not adequate	To be improved	Good	Excellent
Entrepreneurial spirit	<ul style="list-style-type: none"> • Adopts the Company strategy and translates departmental goals into tasks for the team • Demonstrates and shares knowledge of the business environment in which the organization operates • Prioritizes and assigns resources reasonably, considering the economic impact of decisions and actions • Takes into account cross-functional factors that are not immediately linked to his/her working area 	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
RESULT ORIENTATION	<ul style="list-style-type: none"> • Challenges him/herself and others to exceed targets by guiding the team with a solution oriented approach • Organizes and controls the area of responsibility anticipating potential changes and risks • Organizes his/her and others time effectively and ensures that realistic timescales are respected • Takes responsibility for his/her decisions and actions, as well as those of the team, encouraging team members to do so 	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
LEADING & DEVELOPING PEOPLE	<ul style="list-style-type: none"> • Delegates to and empowers people, creating commitment, whilst maintaining responsibility • Identifies talents and works on individuals and teams strengths and potentials • Is engaged, lives the brand and is coherent and adaptable when leading the team • Shares targets and provides direction, keeping the team focused on tasks 	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
H.E.S.S.	<ul style="list-style-type: none"> • Creates a transparent culture where people are trusted and listened to in terms of HESS reporting • Has a deep knowledge of HESS standards and ensures his/her collaborators understand the full impact of their HESS-behavior on colleagues and guests • Is able to fulfill his/her HESS duties in their entirety • Never compromises on HESS both shipboard and shoreside, being a safety leader • Promotes and supports the open HESS culture in his/her team and with other departments 	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
INNOVATION 2015	<ul style="list-style-type: none"> • Assures that the team has time to work on innovations and enhancements 	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

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From Date 02/03/2019 **Status** **Ok for Approver**
To Date 22/06/2019 **Reason** **END OF ENGAGEMENT**

ITEMS	BEHAVIOURS DESCRIPTION	EVALUATION			
		Not adequate	To be improved	Good	Excellent
INNOVATION 2015	<ul style="list-style-type: none"> • Initiates and contributes to innovation and concepts, linking them to measurable business results • Promotes and facilitates continuous innovation and transfers ideas to the management • Shares information and encourages others to do so to support innovation 	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
		<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
SERVICE & QUALITY	<ul style="list-style-type: none"> • Consistently acts as a role model of service culture with colleagues and externally • Controls and adjusts the relevant standards of service in his/her department, applying appropriate measures • Ensures that individuals and the team are always ambassadors of the brand reputation in everything they do • Exceeds service quality in his/her department, assuring the achievement of high service satisfaction 	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
		<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
		<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
		<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
CHANGE	<ul style="list-style-type: none"> • Adjusts to changing circumstances, and encourages others to adapt appropriately • Has an optimistic outlook and supports team and individuals to face challenging tasks • Initiates and supports change initiatives in his/her area, motivating the change implementation • Remains objective and focused on work, demonstrating composure, even when under pressure or facing uncertainty 	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
		<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
		<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
COOPERATION	<ul style="list-style-type: none"> • Communicates clearly and effectively while being open to other's point of view • Encourages others to think of themselves as colleagues, promoting cooperation • Facilitates team spirit and supports interaction in diverse teams • Has a personal network and helps others to do the same 	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
		<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
		<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
		<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
ETHICS	<ul style="list-style-type: none"> • Acts in a respectful manner and treats people equally • Adopts an ethical approach in line with Company values • Always complies with Code of Business Conduct & Ethics and Corporation standards • Creates an environment of trust and lives an open feedback culture 	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
		<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
		<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
PERFORMANCE MANAGMENT	<ul style="list-style-type: none"> • Defines clear objectives, gives regular feedback and sets the evaluation interview underlining strong points and areas of improvement, while showing the path to follow for the future development 	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
		<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
CONTINUOUS IMPROVEMENT	<ul style="list-style-type: none"> • Regularly follows the Company training & development activities and shows commitment to grow, being aware of the importance to be a role model for the collaborators 	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
		<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
ROLE SPECIFICS CRUISE DIRECTOR	<ul style="list-style-type: none"> • Carries out public relations with Guests of various nationalities in order to constantly monitor their level of satisfaction and solve possible complaints respecting Company standards 	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

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ITEMS

BEHAVIOURS DESCRIPTION

EVALUATION

ROLE SPECIFICS CRUISE DIRECTOR

- Gives promotional support to the Excursion Department, in collaboration with the Tour Manager, in order to maximize revenue opportunities
- Is responsible for the onboard communication and the creation of the cruise program in order to make sure basic information are conveyed to the Guests in an efficient and adequate way, in accordance with Company standards
- Organizes events such as conferences, meetings and special requests from groups, coordinating the technical/entertainment personnel, in order to provide an excellent product in compliance with Company standards
- Plans the entertainment activities and various official events and personally presents some of these activities in accordance with the Product Plan
- Supervises and modifies entertainment activities in order to achieve the expected results and verify the level of appreciation of the Guest making the necessary adjustments in compliance with Company standards and the relevant shore-side Office
- Supervises first embarkation, final disembarkation of Guests and excursions dispatch in collaboration with the Tour Manager, in order to make sure that Guests are welcomed, followed and supported according to Company standards
- Supervises the use, consumption and cost of entertainment materials and supplies in order to respect the seasonal budget, in accordance with Company instructions

Not adequate	To be improved	Good	Excellent
			X
		X	
		X	
			X
		X	
			X
		X	

Development Section

Repositioning

X Stability

Growth

Current Next Planning Data

Embark : NEORIVIERA - 26/09/2019 - SAVONA

Disembark : NEORIVIERA - 29/10/2019 - SAVONA

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Approver's Comments

Evaluator's Comments

HOTEL DIRECTOR - Mr. Emilio Fabris has a very long term experience in the on board entertainment. He always perform his duties with high level of professionalism and competence. Furthermore, the many language skill of Mr. Fabris allows him to interact effectively with Guests of different nationalities. Mr. Fabris has also a good skill in dealing with colleagues and crew, contributing in creating an open and trustworthy working environment.

Employee's Comments

HR Director Note

Cm doesn't agree

Evaluation Meeting / /

Approver Signature

X

Evaluator Signature

Employee Signature

